CUSTOMS CLEARANCE IMPORT SEAFREIGHT PROCEDURE (FCL) (GREEN LANE PROCEDURE) INVOLVED DEPARTMENT / COMPANY Remarks and **DURATION Document** Customs; Port & **Importer Forwarding** shipping line MIP Notifies Importer Five days prior arrival (exception Day –5 -----Notification Pre Alert for sailing shorter than Arrival / NOA 5 days) Send Supporting copy doc: Copy B/L, Copy Inv, Copy P/L, HS Code, Legal Docs, Day – 4 & 3 -----Shipping document MSDS, NOA, Term of Shipment. Prepare Day -2 ----PIB Cargo Arrived Check all Supporting Confirmed Day-1 -----Document are completed. Create Draft PIB. Input BC 1.1 and CY Location After respond Collecting D/O MIP: E-Billing Collects D/O from shipping & BC 1.1 C'nee Pay C'NEE Pays duty & Tax Day 1 -----Import Duty Customs verifies on data **EDI Transmit** completeness and correctness **BPN** to get lane By Customs system responds Confirmed delivery point Responds Green lane from **GREEN** Day 2 -----Customs system **LANE** Delivery one day after SPPB SPPB / Release Completed depend on container confirmation C'nee Paid Storage & arrange e-ticket Delivery Lead time 3 Day Day 3 container Customer Received Return empty cargo / container container at Depo Liner MIP send invoice after. Accounting receipted MIP Finance n payment MIP EIR & SP2 receipted n Collect payment collect payment to c'nee invoice from c'nee

Remarks: Time of Frame change if:

- If any BCF 1.5 Process, if any over location container stack / OB
- Time Frame base on working day

STANDAR OF OPERATIONAL PROCEDURE OF IMPORT CUSTOMS PROCESS

Remarks: Time of frame change if

After SPPB Completed

If any BC 15 process, time Delivery 4 days If any Over Location /OB, time delivery add 3 days Time frame base on working day

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No	ted:	
✓	H – 5	: Importer got notification and info to forwarding Notice of Arrival for Import Shipment
✓	H - 4 & 3	: Importer receipt Shipping documents from Shipper
		Forwarding receipt Supporting Shipping documents from Consignee
		Copy: MBL, CPIL, COO, COA. Etc to creat PIB
✓	H – 2	: MIP create draft PIB send to Consignee for confirmation detail data on PIB
\checkmark	H – 1	: Consignee Confirm PIB to get respond E-Billing to pay Taxes and Duty
		Vessel Arrival and MIP advise for D/O charges
✓	H – 0	: MIP prepared collect Shipping D/O as per information Liner
✓	H + 1	: Consignee pay the Import Duty to get respond SPPB (If Green Lane) by
		Customs checking system
		Container checking for location at CY by website port
		Got SPPB respond pay the storage charges and release container from CY
✓	H + 2	: Delivery container to Importer or warehouse
\checkmark	H + 3	: Return empty container to Depo Liner

Created cost handling n trucking charges to Sales d/check the charges Submit internal order to make Invoice for collect payment to Charges